

Rules and Regulations of the Society

Name of the Society : Tmt.Elizebeth Educational Society

Office Address of the Society : Tmt.Elizebeth Educational Society
Annanglam Post, Perambalur Taluk,
Trichy District.

Date of Commencement of the society : 21.06.1985.

This Society (office) is situated at Ariyalur District,
Registration District of Ariyalur, Perambalur Taluk,
Annanglam Village permanently.

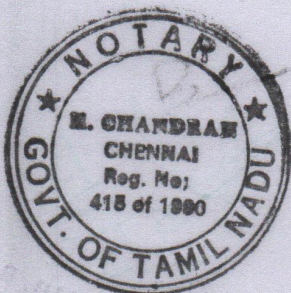
Working time of the society : 8.00 a.m. to 12.00 p.m.
4.00 p.m. to 8.00 p.m.

Intention of the society : To improve the knowledge of the
people and service to provide
good life.

Steps undertaken by upon intention of the society:

- a) To institute Schools, Colleges, Polytechnics, Research Centres in Tamilnadu to protect the public from Caste, Religion and Language problem.
- b) To establish Hostels, Libraries, Research Centres
Wedding Building for the welfare of the public.
- c) To undertake plans to unemployed persons like
Engineers, Technical Institute, Ex Military Man,
Srilankan refugees.
- d) To improve the Standard of living of village people.

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Asst. Medical Officer (Siddha),
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e) To follow and take up other necessary matters to fulfil the execution of aforesaid society's intention and motive.

f) i) Necessary things, places, Buildings, buying, selling, to let out for rent, etc is undertaken to execute the aforesaid Society's motive.

ii) To receive amount from Government, other banks, other institutions, private parties by way of debt, donation, Maniam e tc.

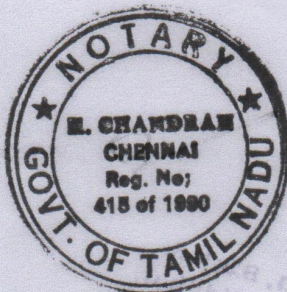
8. Authorised person to argue on behalf of society : Executor
Tmt.Elizabeth Educational Society, Annamangalam,

9. Authorised person for well administration of the society: Executor
Tmt.Elizabeth Society Annamangalam.

i) Society's executor is Mr. S.Mosses. Founder has donated his land 5 acres for the development of the above said institution so he is called as Founder.

ii) Likewise those who are donated 2 acres of land or Rs.20,000/- in favour of the Institution is called Custodian of the Institution.

iii) The member who has failed to pay subscription for ~~the past~~ continuously for the past three months shall be removed from the membership and holding post. He may be entitled to appeal within one month to the president of the institution.



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11. Details of the Managing Committee:

The Managing Committee shall have 7 members and they are entitled to hold office for the period of three years.

a) Method of Election: The Society's life long member as Thiru.S.Mosses. General Body Members shall be elected by majority of voters. Among them one is President, another is vice president, Secretary, Treasurer and 2 persons of Managing Committee.

b) President: Those who are getting majority of votes shall be a leader of the Institution. Custodian shall be elected by the majority of the members. The duration of period is 3 years. He must take charge and conduct the meeting. He must work hard for the improvement of the said Society.

3. Those who are paying Rs.5000/- is called Donor.

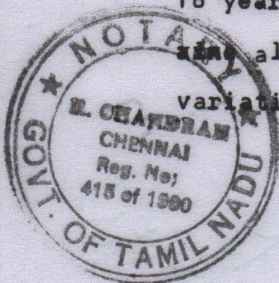
4. Those who are paying Rs.2500/- are called special members.

5. All custodians, donors, special members shall donate by way of Rupees, or land or building, freely.

6. Those who are paying Rs.1000/- is called as ordinary member.

10. Details of Members:

a) Member's qualification: The persons who are completed 18 years must be a member. The Administrative committee has alone has got right to admit a person without any variation in caste, religion and community.



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b) Entrence Fees: Inorder to become a member they shall pay Rs.1000/- and evey month they have to pay Rs.10/- as subscription to the Secretary and to reeevie the receppt from the same.

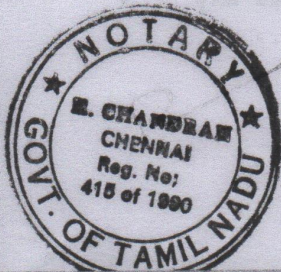
c) Date fixed for the payment of the subscription:

Subscription shall be paid on or before 5th day of every calender month and if they failed to pay the same Rs.1.00 shall be levied.

c) Secretary: Since he has donated his land for the development of the society , he will become and considered as alife member of the society (Moses). He must lookafter the office, like receiving and sending letter, conducting meetings, to lookafter income and expenditure, also planning to improve the welfare of the insstutution. It is the duty of Mrx. Mosses. He has power to take decisions ~~ta~~ and to execute the same for the welfare of the institution. He has power to bowrow loans from Banks, other intstitution, private persons and to he is entitled to mortgage the property belongs to the institution. All liabilities belongs to the society vested to him.

e) Cahsier: Subscription amount shall be received from the memers and to issue receipt and he should maintain an account book and made an endorsement, record income and expenditure in the boomk. It is his duty to keep the subscription in his custody.

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Rs.5000/- shall be kept in the hand of the cashier and the remaining amount shall be deposited in the name of the society in any one of the nationalised bank. Cheque shall be withdrawn by the signature of the secretary.

12. Vice President: In the absence of the President, the Vice president can act on behalf of the president.

Vice Secretary: In the absence of the Secretary, vice secretary shall act on behalf of the secretary.

13. Auditors: Income and expenditure shall be closed on May 31st of every year. If the income is less than R.s. 2500/- it shall be placed before the General Body committee degree holders.

If it is more than Rs.25000/- it shall be placed before the Chartered Accountant. Copies of the audited accounts shall be given to the each members of the society.

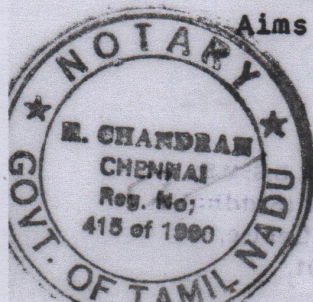
14. Accounts:

i) Cash Book ii) Receipt Book iii) Expenses receipt iv) Cash receipt v) Monthly income and expenditure book.

15. copy: Those who want the copies of foundation method rules and regulations, income and expenditure, ^{miscellaneous} ~~five~~ accounts shall pay Rs.1.00 and shall be issued to the members only.

16. Books (Records):

Aims and scope rules.



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2. Membership list book.
3. Day Book.
4. Minute Book
5. Letter correspondence file.
6. Subscription Book and working hours of the society.

Members can see the books at any time without any cost.

17. Liability of Members:

a) Those who are holding officer bearers and also members are abide by the rule and regulations of the society.

b) The President has got power to remove the member who acted against the Institution for temporarily.

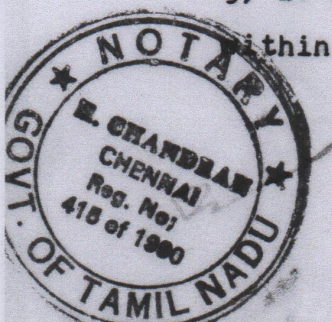
c) The persons who are office bearer acted against the institution, the general body has got right to remove the person by bringing no confidence motion.

d) To bring no confidence motion, atleast 2/3rd members of the General body members shall appear before the meeting. It has to be decided majority of the members.

e) To conduct a general body meeting atleast 7 members shall be signed and produced before the president and the same shall be given to all the members within 7 days weeks.

f) If anybody wants to resign from the institution, he must have a prima facie case and the same shall be given to the president.

g) If he wants to withdraw his resignation, he must withdraw within one week.



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h) Those who are having the office bearers, lost his post, or resigned the post, next coming executive committee shall fillup the gap by conduction election immediately.

i) General Body alone has power to amend the rules and regulations of the society.

j) Account year starts from June 1st to Next year/^{end of the}May month .

18. General body meeting:

a) Each and every year meeting shall be conducted within 30th June. It must be give notice to all the members within 21 days.

b) Special Consensus Decision

Within 15 days, 3/4th of the members should ~~express~~ be supported.

c) Special Meeting:

The members must have 21 days clear notice through post by the 1/3rd members.

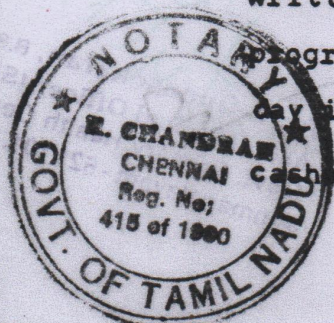
d) Notice to the Registrar:

The copy of the notice shall be send to the Registrar on or before 30 days from the date of the meeting.

1) income and expenditure notice copy (2) membership list book copy (3) Sworn statement sending herewith.

e) Income and Expenditure maintenance.:

Income and expenditure shall be written immediately. If expenditure is occurred they must maintain expenditure receipt. If meeting is conducted the same shall be written in the minute book of the society. Day to day programmes shall be maintained by the Secretary and day to day income and expenditure shall be maintained by the ~~cashier~~ ^{cashier}.



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19. General:

Nobody has got right over the property of the society. All are respectable person. They should not ask any share or dividint in the society. Due to unavoidable circumstances or 5/3rd of the society members dedided to dorminated, societysould repay all the debts which has been borrowd for the welfare of the society, the remaining shall be transferred to the ~~inm~~ society which has same aim of this society freely. This shall be followed by the rules and regulations of the society.

20. The above mentioned facts are true and correct .

Aforesaid:

1. Number of the society : 41/1985.
2. Name of the socity : Tmt.Elizebeth Educational Society.
3. Name of the document : Rules and regualtion of the society
4. Number of document : 2/1985.
5. Date of registrstion : 28.6.1985.

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Translated from Tamil to English

By

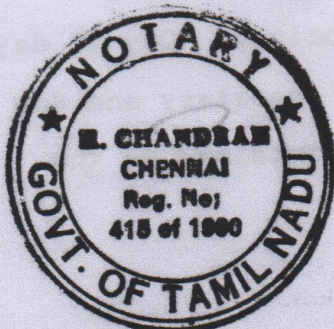
B. Soganya

no: 20, Law Chamber

High Court,

Chennai - 104.

ATTESTED BY ME



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JAN 2008

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